



## Board Member Commitment

I \_\_\_\_\_ understand that as a member of the WBWK Board of Directors, I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the organization's purpose and mission, and I will act responsibly and prudently as its steward. My behavior as a board member will be consistent with the organization's values and mission.

I understand that my duties and responsibilities include the following:

1. I am fiscally responsible, with the other board members, for this organization. It is my duty to understand our budget and to take an active part in implementing the fundraising to meet it. WBWK retains the Board of Directors liability insurance.
2. I am legally responsible for this organization. I am responsible to know and approve all policies and programs and to oversee their implementation.
3. I am responsible for the health and well-being of this organization. As a board member, I have pledged to carry out this organization's mission.
4. I will interpret the organization's work and values to the community, represent the organization, and act as an ambassador.
5. Each year, I will make a significant financial contribution to me.
6. I will actively participate in one or more fundraising activities.
7. I will actively promote, attend, and financially support all special events.
8. I will act in the organization's best interests and excuse myself from discussions and votes where I have a conflict of interest.
9. I will stay informed about the activities and current issues at WBWK. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other board matters.
10. I will work in good faith with staff and other board members as partners toward achieving our goals.
11. I will attend at least 75% of board meetings, including the committees I am assigned to.
12. I will RSVP my attendance for board or committee meetings at least one day in advance.
13. I will serve on a minimum of one Board committee.

WBWK - Brunswick Community Radio Inc

805 Gloucestr St. #2951 Brunswick GA 31520 📞 912-217-3299  
[www.brunswickcommunityradio.org](http://www.brunswickcommunityradio.org)

In turn, WBWK will be responsible to me as follows:

1. I will be sent an agenda, financial reports, and materials before the board meeting.
2. The organization will help me perform my duties by keeping me informed about issues addressing financial/ economic challenges. Also, I will be offered opportunities for professional development as a board member.
3. Board members and staff will respond straightforwardly to questions necessary to carry out my fiscal, legal, and ethical responsibilities to this organization. Board members and staff will work in good faith with me.

**Signed:**

**Date:**

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**Member, Board of Directors, WBWK**

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**President, Board of Directors, WBWK**


*The board president should sign two copies of this agreement for each board member. Each new board member should sign both, return one copy to the board president, and keep the other for reference.*

## **Board Member Code of Ethics**

**As a member of the board team, I will:**

- Listen carefully to my teammates and respect their opinions.
- Respect and support the majority decisions of the board.
- Recognize that all authority is vested in the full board only when it meets in a legal session.
- Maintain confidentiality of the board's executive and personnel sessions.
- Keep well-informed of developments related to issues that may come before the board.
- Participate actively in board meetings and actions.
- Bring to the board's attention any problems I believe will harm WBWK or those we serve.
- Refer complaints to the proper level on the chain of command.
- Recognize my job is to ensure WBWK is well-managed rather than attempt to manage the organization myself directly.
- Represent all people WBWK serves, not a particular geographic area or interest group.
- I will do my best to ensure WBWK is well-maintained, financially secure, growing, and always operating in the best interests of our mission and those we serve.

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